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POSITION AVAILABLE

POSTED DATE: April 12, 2017
POSTED END DATE: OPEN UNTIL FILLED

JOB TITLE: **CLS COACH (Part-time)**
PROGRAM/LOCATION: COMMUNITY CONNECTIONS/Ionia
DATE AVAILABLE: Immediately
REPORTS TO: Sue Hendrix, Southern Operations Supervisor
HOURS: Varied
APPLY TO: ALICIA WALKER, HUMAN RESOURCE SPECIALIST

GENERAL DESCRIPTION: The CLS Coach will be responsible for the supervision and training of persons served who are participating in Community Employment Program. The focus of services is to assist participants to become more fully integrated into the Community and to learn vocational skills. Primary duties may include community-based training or paid work opportunities. **CLS is an in-home based service where you assist with daily living tasks, health and safety, community inclusion, medical needs and appointments, shopping, transportation and general supervision.**

MINIMUM QUALIFICATIONS: Experience or education working with people with disabilities. Able to communicate effectively and to complete necessary reports. Physically capable of lifting and transferring to assist with restroom use, personal care and physical intervention when necessary to meet the person's needs. This position requires medium work as defined in the Dictionary of Occupational Titles: exerting 20-50 pounds of force occasionally and 10-25 pounds frequently. Must possess an acceptable driving record and be willing to participate in random drug screening as required. **Within this position you also will be required to work some evening and weekend hours and provide Community Living Support Services (CLS). You must possess a valid driver's license have a reliable vehicle and applicable insurance coverage (\$100,000 /\$300,000).**

PREFERRED QUALIFICATIONS: Work experience in a manufacturing or production setting. Completion of Direct Care Work curriculum, including Physical Intervention techniques. Certified in First Aid and CPR. Degree or coursework in a related field, training relevant to rehabilitation i.e., Confrontation Avoidance, Behavior Management, or Medication Administration. Knowledge of, or experience with, American Sign Language.

NOTE: Internal candidates should note that past performance reviews will be used in the selection process. Employees who have received disciplinary action within the past year may be excluded from the interview process at the discretion of the Human Resource Department. Employees who do not meet MMI attendance requirements will not be interviewed.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO PERSONS WITH DISABILITIES. MMI RESERVES THE RIGHT TO HIRE THE MOST QUALIFIED PERSON FOR THIS JOB. POTENTIAL CANDIDATES WILL BE EVALUATED ON MINIMUM AND PREFERRED QUALIFICATIONS AS WELL AS THE ABILITY TO PERFORM DUTIES OF THE POSITION. MMI IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER.